



**Athletics
Gauteng North**

ATHLETICS GAUTENG NORTH CONSTITUTION

**As amended at the Annual General Meeting held on 5 November 2020
and a decision approved at a Special General Meeting held on 12 March 2020**

TRACK & FIELD | CROSS COUNTRY | RACE WALKING | ROAD RUNNING



CONSTITUTION OF ATHLETICS GAUTENG NORTH

SECTION 1 DEFINITIONS, MISSIONS AND OBJECTIVES

1. DEFINITION OF TERMS

In this Constitution, except where incompatible with the context, the following terms shall have the meanings indicated:

1.1	AGN	Athletics Gauteng North
1.2	Annual General Meeting	A meeting formulated in clause 10.1.
1.3	ASA	Athletics South Africa.
1.4	Association	Athletics Gauteng North
1.5	Athletics	Track & Field, Race Walking, Road Running, and Cross- Country running, (including mountain running).
1.6	Athletics Meeting	Track & Field, Race Walking, Road Running, and Cross- Country running, (including mountain-running), catering for individual licensed athletes affiliated to clubs in good standing with their respective clubs, and including Fun Runs sanctioned by AGN.
1.7	Board	The Executive Board of AGN as constituted in terms of clause 18.1.
1.8	Club	A Club affiliated to AGN
1.9	Commissions	The bodies established by the Annual General Meeting (AGM) of AGN to manage all or any of the disciplines of athletics on AGN's behalf as provided for in clause 22, namely Track and Field, Race Walking, Road Running, Cross Country and Athletes.



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1.10	Committees	Committees of AGN as constituted in clause 14.3
1.11	Constitution	The constitution of AGN. All schedules (the Schedules) as listed under clause 39 shall for all intents and purposes form an integral part of this Constitution. Whenever reference is made to this Constitution, the Schedules shall be deemed to be automatically included in such reference.
1.12	Council	As constituted in terms of Clause 16.1.
1.13	Domicile	The place of permanent residence of an athlete in the Republic of South Africa as nominated by the athlete for the purposes of provincial representation.
1.14	Financial Year	The financial year of the Association as referred to in clause 26 and linked to the AGM
1.15	Fun Runs	Athletics meetings sanctioned by AGN, not requiring participation to be restricted to licensed athletes.
1.16	General Meetings	The meetings as formulated in clause 10.1 and 10.2.
1.17	GM	General Manager of AGN
1.18	Honorary Member	As described in clause 25.
1.19	Member (or members)	As described in clause 5.
1.20	National Athlete	A National Athlete is an athlete whose name appears on ASA's register of National Athletes.



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1.21	Office Bearers	Elected members of the Executive Board and the Commissions of AGN.
1.22	Officer	The GM and such personnel employed at the offices of AGN on a part-time or full-time basis as may be appointed in writing by the GM from time to time.
1.23	Presidium	The body comprised of the President, the Vice-President and the GM of AGN.
1.24	Provincial Colours	The official colours of the Association
1.25	Provincial Team	A team selected to represent the Association
1.26	Regulations	As formulated in clause 28.
1.27	Rules	As formulated in clause 28 but subject to the ASA Rules.
1.28	WA	World Athletics

Any reference to the masculine gender shall include the feminine gender and vice versa and any reference to the neuter shall include either the masculine or the feminine gender or both.

2. NAME AND LEGAL PERSONALITY

- 2.1 The name of the association shall be Athletics Gauteng North (AGN).
- 2.2 AGN shall remain a sporting organisation with no political or social alignment to anybody or organisation in the Republic of South Africa.



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- 2.3 AGN shall have legal personality and shall, through its authorised representatives:
- 2.3.1 Have an independent existence from its members and officers;
 - 2.3.2 Be entitled to acquire, encumber or dispose of movable or immovable property;
 - 2.3.3 Incur legal obligations and liabilities independently of its Members, Officers, and Office Bearers;
 - 2.3.4 Be entitled to enter into legal transactions and to institute or defend legal proceedings.
- 2.4 AGN is the sole organisation administering and controlling Athletics in Gauteng North within the boundaries as defined in the Constitution of the Athletics South Africa.
- 2.5 A head office shall be established to carry out the administration of AGN in accordance with the policies of AGN at such address as may be determined by the Board from time to time.

3. MISSION AND OBJECTIVES

3.1 Mission

To create a unified, financially sound and professionally administered organisation that is user-friendly to our athletics family, by focusing on development and marketing in an environment of honesty, respect for individual rights and provision of equal opportunities to all, in order to enable us to achieve our goal of becoming the sport of the people. In addition, it is to make a contribution towards nation building through the sport of athletics.

3.2 Objectives

In the pursuit of this mission the following objectives are regarded as basic cornerstones of the program guiding the activities of AGN:



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- 3.2.1 To establish friendly and loyal cooperation between all members for the benefit of athletics, efficient and effective administration, harmonious coexistence and cooperation amongst members and to promote the best interest of athletes and athletics in Gauteng North.
- 3.2.2 The maintenance and extension of a system of clubs throughout Gauteng North, open to membership by all members of the population and allowing access to registration, participation, coaching and other services of AGN to all members of the community who wish to participate in athletics, and who comply with AGN's membership prerequisites;
- 3.2.3 The continual striving to ensure that no form of discrimination, be it based on race, ethnicity, religion, politics, gender or otherwise, be permitted in athletics and to take all practicable measures to prevent such discrimination;
- 3.2.4 The compilation and maintenance of the rules and regulations governing athletics in the Republic of South Africa, in accordance with the ASA constitution.
- 3.2.5 The training of athletics officials by the promotion of theoretical and practical courses and examinations accessible to all interested parties and leading to registration as qualified officials, such training to be aimed at ensuring the availability of officials for all authorised athletics meetings;
- 3.2.6 The training of aspirant coaches in the principles and methodology of coaching and the organisation of refresher and advanced courses for qualified coaches and leading to their registration as qualified coaches. Such training to be aimed at ensuring the availability of coaches for the benefit of all athletes;
- 3.2.7 The co-ordination of athletics in Gauteng North with regard to inter alia:
- 3.2.7.1 The awarding of provincial colours;
- 3.2.7.2 External liaison and affiliation with ASA and any other relevant organisations, internal or external;
- 3.2.7.3 Licensing of athletes;
- 3.2.7.4 The monitoring of athletics at all levels;
- 3.2.7.5 The determination of all domestic fixtures;
- 3.2.7.6 The determination of the areas of jurisdiction of club members;



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- 3.2.7.7 Development programs;
- 3.2.7.8 Any other relevant matter.

- 3.2.8 The maintenance of the rules affecting athletics and the eligibility of athletes to compete at athletics meetings;

- 3.2.9 The promotion of a spirit of dedication to the basic principles of fair competition in all respects, including the right of every athlete to strive to achieve provincial titles and colours without being disadvantaged by administrative constraints, rulings, or otherwise;

- 3.2.10 The promotion of athletics meetings and competitions through its members so as to ensure ample and equal access to competition by all athletes from all recognized age groups in accordance with the mission and objectives of AGN;

- 3.2.11 The careful consideration of the total environment of athletes under its jurisdiction and the addressing of those factors considered to be detrimental to them with all means at its disposal, including strong representations to the appropriate agencies;

- 3.2.12 The promotion of provincial and club competitions and participation at all levels so as to provide incentives for athletes to achieve their full potential;

- 3.2.13 The identification of local requirements with regard to facilities for training and competition and the promotion of the provision of such facilities through representation to the appropriate authorities and other interested parties;

- 3.2.14 Participation to the full in the affairs of ASA.

- 3.2.15 To strive for the total and complete unification and transformation of athletics at all levels;

- 3.2.16 To ensure that more athletics events are taken to previously disadvantaged communities, more especially the rural areas;



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- 3.2.17 To make athletics accessible in terms of facilities, events, coaching, officiating, administration etc., to all the people of AGN, irrespective of gender, race, ethnicity, religion or geographic location, both for purposes of recreation and excellence;
- 3.2.18 The development of the sport to the highest levels of excellence;
- 3.2.19 To embrace the following further objectives, namely:-
 - 3.2.19.1 To achieve all the objectives set out in the Constitution;
 - 3.2.19.2 To eradicate the imbalances of the past by putting a special focus on making the sport of athletics easily and more accessible to:-
 - 3.2.19.2.1 The disadvantaged people in Gauteng North;
 - 3.2.19.2.2 Women, and;
 - 3.2.19.2.3 The disabled;
 - 3.2.19.3 To make athletics easily and more accessible, for purposes of recreation and excellence, nationally and internationally to all the people of Gauteng North, without any form of discrimination whatsoever;
 - 3.2.19.4 To provide quality entertainment to the athletics fraternity and the public at large, through athletics;
 - 3.2.19.5 To make athletics the number one sport in South Africa;
- 3.2.20 To uphold the following values, namely:-
 - 3.2.20.1 All the individual rights as enshrined in the South African Constitution
 - 3.2.20.2 To administer AGN as a business which is:-
 - 3.2.20.2.1 Highly professional;
 - 3.2.20.2.2 Financially sound



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3.2.20.2.3 Accountable to its members, and

3.2.20.2.4 User-friendly to the athletics family and the public at large, and

3.2.20.3 Honesty and respect for the individual.

4. MEANS OF ACHIEVING OBJECTIVES

The objective of AGN will be achieved by, inter alia:

- 4.1 Affiliation with ASA or any other relevant organisation as may become necessary;
- 4.2 The acquisition, encumbrance or disposal of such movable or immovable property as may be required to achieve its aims and objectives;
- 4.3 Taking all steps and following all procedures which are lawful and compatible with the aims and objectives of AGN;
- 4.4 Raising funds for any purpose which may be deemed necessary;
- 4.5 Prescribing uniform rules and regulations for the administration, control and protection of athletics in Gauteng North;
- 4.6 Requiring compliance with the provisions of this Constitution and with the rules and regulations issued in terms thereof;
- 4.7 Coordinating and ratifying the selection of athletes to represent Gauteng North.
- 4.8 Hearing and pronouncing upon appeals against the decisions of members in connection with the licensing of or the disciplinary action taken against athletes or members serving on substructures under their jurisdiction;
- 4.9 Providing for the keeping of official lists of records of all athletics performances;
- 4.10 Ensuring that annual provincial championship meetings are held;



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- 4.11 Coordinating the nature, award and protection of official colors and the registration of the AGN logo with the Department of Heraldry;
- 4.12 Keeping, saving and investing the assets and funds of AGN and tendering any share of it as security where it may be required in promoting its aims and objectives;
- 4.13 Any other activity which may assist in achieving the aims and objectives of AGN;
- 4.14 Granting clubs the responsibility to register and license athletes on behalf of AGN;
- 4.15 The Province will have first claim on registered athletes to participate as provincial athletes in national championships;
- 4.16 No registered athlete will be allowed to participate in any competitions not approved by ASA or any of its members.
- 4.17 Every athlete licensed under AGN shall be bound by all the rules, regulations and provisions of the constitution.

SECTION II MEMBERSHIP

5. MEMBERS OF AGN

- 5.1 Clubs affiliated to AGN and responsible for the administration and promotion of athletics on club level, on behalf of AGN.
- 5.2 Associate members
None
- 5.3 Individual Members
- 5.3.1 Board and Commission Members



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5.3.2 Honorary Members

6. PROCEDURE FOR AFFILIATION

6.1 Affiliation to AGN shall always be subject to the Rules, Regulations and By-laws of the Constitution of AGN as in force from time to time.

6.2 Application for provisional affiliation shall be made in writing to the General Manager of AGN and shall always be accompanied by:

6.2.1 A copy of the constitution of the club applying for membership;

6.2.2 A list of office-bearers and possible members of the said club;

6.2.3 A motivation stating the reasons for starting a new club in AGN;

6.2.4 A proper description of the Club's colours, whether by means of photographs or sketches.

6.2.5 An address that will be regarded as the Club's postal address and email address.

6.3 The application shall be considered at a meeting of the Board. The Board shall judge the application on merit and is under no obligation to accept any application.

6.4 Upon approval of affiliation and payment of the requisite affiliation fee as determined from time to time, the club shall serve a probationary period of 12 months before being considered for full affiliation.

6.5 A Club with provisional affiliation shall have all the rights and privileges of an affiliated Club, except for voting power and other stipulations in the working rules of AGN, but it shall be subject to the prescriptions of the constitution and the rules of AGN.



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- 6.6 After the probationary period of twelve months has been served, such club shall be obliged to motivate its acceptance by detailing its contribution to the sport of Athletics during the probationary period.
- 6.7 Once the probationary period has lapsed, the Board may recommend to the AGM or Special General Meeting that:
- 6.7.1 Full affiliation be granted to the Club;
- 6.7.2 The probationary period be extended on certain conditions; or
- 6.7.3 The provisional affiliation be terminated.
- 6.8 The Board shall refer to an AGM or Special General Meeting any proposal for:
- 6.8.1 Cancellation of a club's permanent affiliation; or
- 6.8.2 Converting an inactive club's affiliation to provisional affiliation for a probationary period, in which case the club becomes a provisionally affiliated club with all the provisions applicable to such a club binding on the club.
- 6.9 Any decision by the AGM or Special General Meeting in connection with affiliation can only be effective if carried by a 50% majority of the accredited delegates present at such a meeting.
- 6.10 A club of AGN is deemed to be inactive if they do not measure up to the rules in Schedule C.

7. DISCIPLINE

- 7.1 The Disciplinary Committee of AGN shall consist of the following persons:
- 7.1.1 An impartial member, appointed by the Board, who shall act as chairperson/convener, or in his absence somebody else appointed by the Board;



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- 7.1.2 The chairperson of the Cross Country Commission, or his/her appointed representative;
- 7.1.3 The chairperson of the Race Walking Commission, or his/her appointed representative;
- 7.1.4 The chairperson of the Road Running Commission, or his/her appointed representative;
- 7.1.5 The chairperson of the Track and Field Commission, or his/her appointed representative;
- 7.1.6 The chairperson of the Athletes Commission, or his/her appointed representative.
- 7.1.7 If necessary and required, the Disciplinary Committee may appoint a specialist to assist them in the hearing of the committee.
- 7.2 Any affiliated club, or committee, or any office-bearer or licensed athlete of any affiliated club or committee who disregards or disobeys any rule, by-law or regulation made by AGN, or by one of its Commissions or committees, or by ASA, or who conducts himself/herself in such a way as to injure the interests of athletes or athletics, or to bring athletics into disrepute, shall be guilty of misconduct and subject to the discipline of AGN.
- 7.3 The Disciplinary Committee of AGN shall investigate any complaint against an affiliated club or committee or any office-bearer or licensed athlete of any affiliated club or committee according to the stipulations set out in the document on the Disciplinary Committee of Athletics Gauteng North. The Disciplinary Committee may require the presence before it of any office-bearer or member, provided that such person is given not less than fourteen days' notice.
- 7.4 Should any affiliated club or committee, or any office-bearer or licensed athlete of any affiliated club or committee be found guilty of misconduct, the Disciplinary Committee may propose to the Board;
- 7.4.1 A fine and/or temporarily or permanent suspension of any person from holding office or competing in athletics events;
- 7.4.2 A fine and/or temporarily or permanent suspension of any affiliated club, provided that the suspension of a club shall be put to the next General Meeting of AGN for ratification.



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7.5 Any licensed athlete, club or committee, or any office-bearer found guilty of misconduct shall have the right to appeal to the President, provided that notice of appeal is lodged with the secretariat not later than ten days after the decision of the Disciplinary Committee has been communicated to the athlete, member, club or committee concerned.

7.6 Any athlete, club or committee or any office-bearer or member found guilty of misconduct, and, having appealed to the President, and the appeal having been dismissed, may appeal to ASA.

8 RIGHTS OF MEMBERS

Save for special rights and duties vesting in the President, the Presidium, the Board, the Commissions and the Committees, all members as listed in clause 5 shall have the right to participate in all affairs of AGN, as stipulated in this Constitution.

SECTION III ORGANISATION

9 CONSTITUENT SUBSTRUCTURES

The principal constituent substructures of AGN are: -

9.1 The Annual General Meeting;

9.2 The Executive Board;

9.3 The Presidium;

9.4 The Commissions; and

9.5 The Committees.



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10. THE GENERAL MEETING

10.1 Annual General Meeting

10.1.1 A general meeting, known as the Annual General Meeting (AGM), shall be convened every year within six months of the financial year end of AGN.

10.1.2 The Annual General Meeting constitutes the supreme authority of AGN.

10.1.3 The members shall receive 60 days written notice of the date and venue of the Annual General Meeting.

10.1.4 All notices of motions to be dealt with at the Annual General Meeting are to reach the GM not less than 30 days before such meeting.

10.1.5 The GM shall notify all Members of the agenda at least 14 days before the meeting.

10.2 Special General Meeting

10.2.1 The Board may at any time, of its own accord, or shall, upon receipt in writing of a request from at least 10 affiliated clubs, signed by a member of each club, authorised by the committee of the club, call a general meeting, which will be known as a Special General Meeting, to consider matters beyond the authority of the Council.

10.2.2 Motions for a Special General Meeting must accompany the written request for the meeting and must be included in the notice of the meeting. Only matters of which due notice was given shall be dealt with at a Special General meeting.

10.2.3 A Special General Meeting, called for as prescribed by clause 10.2.1 shall be convened within 30 days after receipt of the said request.



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10.2.4 All Special General Meetings shall be called in writing by the Board and notice shall be given at least 21 days in advance. The notice calling the meeting shall include its agenda.

11. REPRESENTATION AT GENERAL MEETINGS

11.1 AGN Board Members

11.2 AGN Commissions Members

11.3 Honorary Members

11.4 Clubs shall be entitled, but not obliged, to be represented at the Annual General Meeting by two authorised delegates.

11.5 Associate Members shall be entitled, but not obliged, to be represented by two delegates.

11.6 Clubs and Associate Members shall be entitled to participate in the business of the Annual General Meeting only if their affiliation requirements have been complied with, and if all financial requirements have been met in full.

11.7 Guests, approved by the Board, may be allowed to attend the meeting.

11.8 Delegates representing at least 25% plus one of the permanent affiliated clubs and 25% of Board and Commission members, shall constitute a quorum at any general meeting.

11.9 If a quorum is not constituted half an hour after the meeting has been called, the General Manager shall give at least seven days' notice in writing to all members of the Association, that the said meeting will be reconvened at a time, date and place named in such notice, and being not less than two weeks after the abortive meeting. The persons present at such reconvened meeting shall constitute a quorum.

12. PROCEDURE AT GENERAL MEETINGS



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- 12.1 At general meetings the President shall preside or in his absence the Vice President. If both are absent, the Board shall appoint someone from their midst to chair the meeting.
- 12.2 The agenda or the Annual General Meeting shall include, but shall not be limited to the matter set out hereunder and shall substantially be in the following order:
- 12.2.1 Scrutiny of delegates' credentials;
- 12.2.2 Reading of the notice of the meeting;
- 12.2.3 Reading (if need be) and adopting of the minutes of previous Annual General Meeting and of all intervening Special General Meetings;
- 12.2.4 Dealing with the recommendations/proposals/motions emanating from meetings of the Council;
- 12.2.5 Submission, discussion and adoption of the annual reports;
- 12.2.6 Submission of audited financial statements of the previous financial year;
- 12.2.7 Dealing with any amendments to the Constitution or with any matters proposed and of which due notice has been given;
- 12.2.8 Status of Affiliation of Clubs
- 12.2.9 Approval of AGN colours
- 12.2.10 Approval of Honorary life membership
- 12.2.11 Appointment of an honorary Legal Advisor
- 12.2.12 Appointment of Auditors



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12.2.13 Election of office bearers in terms of clause 14.

12.3 The agenda of a Special General Meeting shall be disposed of in the order specified below:

12.3.1 Scrutiny of delegates' credential;

12.3.2 Reading of the notice of the meeting;

12.3.3 Dealing with any matters proposed and of which previous notice has been duly given.

13. **VOTING AT GENERAL MEETINGS**

13.1 Voting on all recommendations/proposals/motions shall be by show of hands, or by secret ballot if two members, unopposed, so demand. However, if the demand of two or more members is opposed then the President, upon consultation with the Board, shall make a ruling on the mode of voting to be employed. In the case of a tie, the Presiding Member shall use his/her casting vote to break the deadlock. This clause excludes voting for election of Office Bearers.

13.2 Members will be entitled to the following number of votes:

13.2.1 AGN Board Members present: 1 vote each per member

13.2.2 Clubs: 2 votes per club (and not per delegate). Provisionally affiliated clubs will have no voting power.

13.2.3 Associate Members present: 1 vote per member (and not per delegate).

13.2.4 Members of Commissions present: 1 vote each per member (excluding Chairpersons)

13.2.5 Honorary members shall have no vote.



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- 13.3 No person shall have more than one vote, irrespective of the number of offices held.
- 13.4 Elected office bearers cannot represent an affiliated club.
- 13.5 Votes by proxy shall not be admissible, and no individual may represent more than one affiliated club.

14. ELECTION OF OFFICE BEARERS

- 14.1 Quadrennial elections will take place at a Special General Meeting (SGM) convened for this purpose.
 - 14.1.1 To be in sync with the constitution of ASA, the AGN quadrennial elections will take place in the same year as that of ASA, but before the elections of ASA.
- 14.2 Nominations
 - 14.2.1 Nominations Procedure
 - 14.2.1.1 There shall be six sets of nomination forms, one for the Board and one each for the five Commissions.
 - 14.2.1.2 The GM will invite nominations by sending blank nomination forms to members simultaneously with the dispatch of the notice convening the SGM
 - 14.2.1.3 The completed nomination forms must be returned to reach the office of AGN by no later than thirty (30) days before the elections. The nominating member will verify that the nominated person is available for election.
 - 14.2.1.4 Lists of the persons nominated for specific portfolios that are available for election will be prepared by the office and sent to reach all members no later than fourteen (14) days before the elections. Ballot papers will also be prepared for the elections.



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14.2.2 Voting Delegates and Their Voting Power

14.2.2.1 There may be a maximum of two voting delegates per club.

14.2.2.2 The voting powers of members shall be as provided by clause 13.

14.2.3 Quadrennial Election Procedure

14.2.3.1 The General Meeting shall elect quadrennially the following, in the order as listed, by secret ballot:

14.2.3.1.1 One President

14.2.3.1.2 One Vice President

14.2.3.1.3 One Chairperson for each Commission, in alphabetical order, on a rotational basis, (i.e. Athletes, Cross Country, Race Walking, Road Running, Track & Field)

14.2.3.1.4 Four (4) additional members to serve on the Board

14.2.3.1.5 One Vice-Chairperson for each Commission in alphabetical order, on a rotational basis.

14.2.3.1.6 Four (4) Executive members for each Commission in alphabetical order, on a rotational basis

14.2.3.2 The Chairpersons, or in their absence, the Vice-Chairpersons of each of the five Commissions will automatically sit on the Board

14.2.3.3 No member of the Board or any of the Commissions will be allowed to fill more than one position. As soon as a member is elected onto to the Board or any one Commission, he/she will automatically be unavailable for election into another position for which he/she was nominated.

14.2.4 The nominated persons need not to be present at the General Meeting where the elections take place.



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- 14.2.5 Outgoing office bearers are automatically deemed to have been nominated for their respective offices.
- 14.2.6 If no appropriate nominations are received for a specific portfolio, nominations may be made from the floor.
- 14.2.7 In the case of an election tie, there is to be a re-vote and if the parties are still tied, then the President, or failing him, the person presiding over the meeting shall exercise a casting vote.
- 14.3 Appointment of Committees
- 14.3.1 Committees of AGN shall be divided into two Categories, namely ad hoc committees and standing committees.
- 14.3.2 Ad Hoc Committees
- 14.3.2.1 These are special committees that will be formed on a need (as and when) basis. The number of members in these committees will differ from committee to committee, depending on the task they have to execute.
- 14.3.2.2 The procedure for the formation of ad hoc committees will be determined from time to time, and may differ from committee to committee, depending on the circumstances surrounding a specific committee.
- 14.3.2.3 Ad hoc committees may be formed at the request of: -
- (a) The Board; or
 - (b) The Commissions; or
 - (c) The General Manager
- Ad hoc committees will be constituted by the Board, which may invite nominations from all members.
- 14.3.2.4 Ad hoc committees may be dissolved: -



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- (a) As soon as they have achieved the objective for which they were formed, or;
- (b) As the Board may decide.

14.3.2.5 An ad hoc committee may, in other circumstances, be elevated to the status of a standing committee. If this happens, the necessary constitutional amendments should be affected.

14.3.3 Standing Committees

14.3.3.1 As opposed to ad hoc committees, standing committees have a permanent existence (in principle and not in composition). The number of members per committee will be five.

The following standing committees are constituted: -

- (i) Coaches Committee
- (ii) Women's Committee
- (iii) Development Committee
- (iv) Technical Committee
- (v) Doping Committee
- (vi) Medical and Scientific Committee
- (vii) Disciplinary Committee
- (viii) Selectors Committee for each Commission
- (ix) Finance Committee

14.3.3.2 Standing committees will be formed by the Board inviting nominations from all members.

14.3.3.3 The nominations will be scrutinised by the Commissions, where applicable, after which a firm proposal on the composition of the committee will be made to the Board for its consideration and ratification.

14.3.3.4 The composition of standing committees will be reviewed biennially.

14.3.4 All committees will be of no force or effect provided they are ratified by the Board.

14.4 Disclosure of interests



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- 14.4.1 Each person holding office in AGN or members of any organizing committee (“LOC”) in respect of any event under the auspices of ASA/AGN or any Provincial Member or Associate Member, shall disclose to the Board in writing any interest (whether direct or indirect) he may have in any contract or proposed contract or business being considered by AGN or the relevant LOC and shall refrain from discussing or voting upon such business. A person may make a general declaration that he is a member of a particular organisation, so to be regarded as interested in any transaction involving that organisation.
- 14.4.2 No person holding office in AGN or any LOC referred to in sub-clause 14.4.1 above shall use any information that he gains as such a representative of AGN or any LOC for personal, business or otherwise gain.
- 14.4.3 Nothing in this Article shall derogate from the general duty of good faith owed by a member to AGN and/or any LOC referred to in sub-clause 14.4.1 above.
- 14.4.4 Any gifts and/or gratuities and/or benefits received by any, including a member of any LOC referred to in sub-clause 14.4.1 above, where the value thereof exceeds R500,00 shall be required to be declared to AGN and in the case of an LOC to the LOC as well. Furthermore, the Board shall have the power to take such action as it deems necessary if it considers the gift, gratuity or benefit to be capable of impairing the dignity and integrity of AGN, to require such gift, gratuity or benefit to be dealt with in such a manner as it may determine. Should any member of the Board be subject of this determination, he shall reclude himself from the Board’s deliberations.

15 REMOVAL OF MEMBERS OF THE BOARD AND COMMISSIONS FROM THEIR OFFICES

- 15.1 The Board may remove any elected Board or Commission member of AGN of his or her office if he or she:
- 15.1.1 Becomes physically or mentally disabled to such an extent that he or she is declared unfit for office;
- 15.1.2 Permanently leaves the area of jurisdiction of AGN;



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- 15.1.3 Is responsible for any misconduct in respect of which the Disciplinary Committee of AGN has investigated a complaint, and he or she was found guilty and was suspended;
- 15.1.4 Is absent from two (2) consecutive meetings without an acceptable apology.
- 15.2 Upon receiving a valid requisition for the removal of a member from office, the General Manager shall give notice in writing of such request to the person(s) concerned.
- 15.3 At the Board Meeting the person whose removal is proposed shall have the right to address the Meeting.
- 15.4 Any removal of any person shall be without prejudice to any legal claim he/she may have against AGN or that AGN may have against him/her in respect of matters arising before such removal.

16 THE COUNCIL

The council provides a forum for the Board to report back in respect of the activities of AGN. Decisions and recommendations will be dealt with in terms of clause 16.9.

- 16.1 The Council shall consist of: -
- 16.1.1 AGN Board;
- 16.1.2 AGN Commissions;
- 16.1.3 The chairman or accredited representative of each club
- 16.1.4 The chairman or accredited representative of each associate member;
- 16.1.5 Chairpersons of each of the Standing Committees.
- 16.2 All members of the Council shall have one vote each.



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- 16.3 The Council shall meet at least once a year.
- 16.4 Members of the Council shall receive at least 45 days written notice of Council meetings, such notice to be accompanied by the agenda of the meeting.
- 16.5 The President may call a meeting of the Council if he deems it necessary. He must call a meeting if requested to do so in writing by at least 10 affiliated clubs of AGN or by 3 members of the AGN Board.
- 16.6 Delegates representing at least 25% plus one of the permanent affiliated clubs and 25% of Board and Commission members, shall constitute a quorum at any Council meeting.
- 16.7 If a quorum is not constituted half an hour after the meeting has been called, the General Manager shall give at least seven days' notice in writing to all members of the Association, that the said meeting will be reconvened at a time, date and place named in such notice, and being not less than two weeks after the abortive meeting. The persons present at such reconvened meeting shall constitute a quorum.
- 16.8 Minutes of all Council meetings will be dispatched to all Council members within 45 days of Council meetings.
- 16.9 The council will determine levies, affiliation and license fees. Recommendations, proposals and motions passed at Council meetings shall be tabled at the next AGM for adoption and ratification.
- 17 IMPEACHMENT**
- Should impeachment proceedings be deemed necessary, then the provisions of clause 15 above shall be invoked provided however, that the motion for impeachment is supported in writing by not less than three members of the Board or their clubs.



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18 THE BOARD

- 18.1 The board shall consist of:
- 18.1.1 The President;
- 18.1.2 One Vice-president
- 18.1.3 The Chairpersons or vice-chairpersons of each of the five Commissions, i.e. Athletes, Track and Field, Race Walking, Road Running and Cross Country.
- 18.1.4 Four additional members.
- 18.1.5 At least three members of the Board shall be women.
- 18.1.6 A maximum of 1 (one) member of a club may serve on the Board.
- 18.2 The General Manager shall serve on the Board as an ex-officio member, and he/she will have no vote.
- 18.3 The Presidium shall consist of the President, Vice President and the General Manager.
- 18.4 The Board shall meet at least 8 (eight) times per year at the times and at venues determined by the Board.
- 18.5 The President shall call a Special meeting of the Board if requested to do so by at least three members thereof.
- 18.6 Members of the Board shall receive at least 14 days written notice of meetings together with a copy of the agenda.



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- 18.7 The President will act as Chairperson of all meetings of the Executive Board and in his absence the vice-president will so act.
- 18.8 Each member of the Board has one vote, while the chairperson of the meeting will also have a casting vote.
- 18.9 Minutes of all meetings of the Board will be sent to members of the board and must be dispatched within 14 days of the meeting.
- 18.10 The Board shall have the power to co-opt any person to serve thereon either in general, or for a definite purpose during a specific meeting, or when dealing with a specific matter.
- 18.11 Anyone co-opted under clause 18.10 shall be allowed to take part in the proceedings and the discussions of the Board but without a vote.
- 18.12 At least 5 (five) voting members, present at a Board meeting shall form a quorum. The President or Vice President and two of the Commissions must be present.
- 18.13 The activities of the Board are at all times to be transparent and communicated to the members in the form of regular activity reports.

19 POWERS AND DUTIES OF THE PRESIDENT AND VICE-PRESIDENT

- 19.1 The President and Vice-President shall be “ex officio” members of the five Commissions.
- 19.2 Except for elections, the President or Vice-President shall have a deliberate and a casting vote at all meetings that he/she chairs.
- 19.3 The Vice-President shall assist the President in the execution of his/her duties and shall stand in for the President whenever the President is not available.

20 POWERS AND DUTIES OF THE PRESIDUM



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20.1 The Presidium shall be the substructure of the Board facilitating decision-making, on a day to day basis, where necessary, in the office of AGN.

20.2 All strategic decisions shall be referred to the Board for ratification.

21 POWERS AND DUTIES OF THE BOARD

In addition to the powers and duties granted to the Board in terms of any provision of the Constitution, the following further powers shall vest in the Board: -

21.1 To establish policy and direction and to approve the yearly business plan and budget; after consultation with the council;

21.2 To co-ordinate all athletics in AGN for the benefit of athletes and athletics, and shall administer the affairs of AGN subject to the decisions in General Meetings, to give execution to the provisions of Clause 3;

21.3 To liaise with ASA and with such other bodies as may be able to assist it in the co-ordination and promotion of athletics;

21.4 To do all things expedient to the smooth management of the affairs of AGN with a view to fostering all branches of athletics and promoting the interests of athletes and athletics;

21.5 To keep minutes of all Board meetings and General Meetings;

21.6 To report to the AGM on the activities of AGN and the Commissions;

21.7 To appoint, as soon as possible after the quadrennial elections, all standing committees and to review the composition of standing committees after two years of office;



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- 21.8 All matters placed before and dealt with by the Board are to be capable of disclosure to the public unless specific resolutions declaring matters confidential are passed at Board meetings;
- 21.9 To designate, where desirable, committees or others to investigate and advise the Board in areas of specialist interest, e.g. marketing, media and television;
- 21.10 To take appropriate action against any member of the athletics family who acts in a manner that brings the sport into disrepute;
- 21.11 To appoint delegates to various bodies which AGN is affiliated to or is required to send such to;
- 21.12 To consider any recommendations of the Disciplinary Committee of AGN and to permanently suspend any person, club or member who or which is guilty of misconduct of bringing the sport of athletics into disrepute, or to restore the status of such a person, club or member, subject to the following:
- 21.12.1 The Board may temporarily suspend any licensed athlete, club or member, pending a hearing and recommendation to the Board by the Disciplinary Committee, when it feels that it is necessary to act promptly.
- 21.12.2 The Presidium shall have the power, during the period of temporary suspension, to either lift the suspension or to extend the duration of the suspension of the licensed athlete, club or member under the jurisdiction of AGN. However, where the Presidium elects not to lift a suspension imposed by the Board and extends the period of suspension imposed by the Board, the duration of the suspension, as extended, shall endure pending the determination of the Disciplinary Committee of AGN to whom the alleged conduct of the licensed athlete/club/member is to be referred.
- 21.12.3 Notwithstanding anything contained in sub-clauses 21.12.1 and 21.12.2, the Presidium shall have the power to lift any suspension temporarily, or to extend a suspension where an appeal against that suspension is lodged with the Arbitration Panel of the ASA or any successor to the Arbitration Panel.



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- 21.13 To do anything this is in the interest of AGN, provided that it is in keeping with its mission and objectives and complies with provisions of the Constitution and the directives of the AGM.
- 21.14 To maintain a head office consisting of officers under the control of the GM to perform such functions as AGN may decide;
- 21.15 To control the financial affairs of AGN to consider financial statements and in this regard:
- 21.15.1 To borrow or lend money with the necessary guarantees and conditions;
- 21.15.2 To acquire, encumber or dispose of movable or immovable property;
- 21.16 To open current and savings accounts in the name of AGN with a registered commercial bank, or banks, deposit AGN funds therein, draw, accept and endorse such cheques, other bills of exchange and promissory notes and make such payments from AGN funds as may from time to time be necessary and have been provided for in the AGN approved budget for the year, or otherwise provided for by resolution of a General Meeting, provided that such cheques, bills or promissory notes shall be drawn, made or endorsed, as the case may be, on behalf of AGN only by the appointed persons of the secretariat acting in conjunction with the appointed members of the Board who shall likewise countersign any document or documents which require to be signed in order to effect such payments;
- 21.17 To pay out any honorarium upon which has been decided;
- 21.18 To agree to the settlement of the travel and subsistence expenses of any person when justified by the circumstances;
- 21.19 To submit to the Annual General Meeting an audited financial report and an income balance sheet for the previous financial year.
- 21.20 To appoint a CEO and/or a General Manager.



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21.20.1 The CEO shall be the head of the organisation and is responsible for the financial well-being, the image and the marketing of the organisation, as well as implementing broad policies and decisions as laid down by the Board. The CEO will report to the Board;

21.20.2 The GM shall be the Chief Administrator and will be in charge of the administrative functions of the AGN Head Office and will be appointed on a full-time basis by the Board.

NOTE: If a CEO is not appointed, the Board can assign specific rights of a CEO to the General Manager.

21.21 To convene an Annual General Meeting of AGN;

21.22 When vacancies occur in the Board or any Commission to fill such vacancies for the remaining period;

21.23 To confer rights and powers, with commensurate duties and obligations, upon the Board, Commissions and Committees and to sanction, ratify or veto their activities insofar as it may be necessary;

21.24 To receive applications for affiliation and to submit status affiliation recommendations to the AGM.

21.25 To pronounce upon the interpretation of the Constitution or of the rules and regulations issued in terms thereof and also to consider matters referred to it by Members;

21.26 To delegate or assign any of its powers or duties to the CEO or GM;

21.27 To propose to the AGM the awarding of honorary membership;

21.28 To issue rules and regulations as required for the smooth running of the affairs of AGN;

21.29 To receive and decide on applications for the ratification of AGN records from the relevant Commissions;

21.30 To propose to the AGM the awarding of honorary provincial colors.



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22. THE COMMISSIONS

22.1 The following Constituent Commissions shall be established to promote, control and administer their particular branch of athletics on behalf of AGN:

22.1.1 Athletics Gauteng North Athletes Commission

22.1.2 Athletics Gauteng North Cross Country Commission

22.1.3 Athletics Gauteng North Race Walking Commission

22.1.4 Athletics Gauteng North Road Running Commission

22.1.5 Athletics Gauteng North Track and Field Commission

22.2 Each of the five Commissions will consist of the following members: -

22.2.1 The Chairperson;

22.2.2 The Vice-chairperson;

22.2.3 Four additional members.

22.3 At least two members of each Commission shall be women.

22.4 The role and responsibilities of the Commissions shall be as provided for in Schedule A.

23 FILLING OF VACANT ELECTED POSTS

23.1 If any vacancies occur in elected posts of AGN, the following procedures must be followed to fill such vacancies:



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- 23.1.1 If the vacancy is the President, the Vice-president will move up to the post of President and the Board will appoint a new Vice-president and, by co-option, fill the vacant post on the Board for the remaining term of office.
- 23.1.2 If the vacancy is any other Board member, the Board will fill the post by co-option.
- 23.1.3 If the posts of President and Vice-president or more than half of the elected Board members becomes vacant at the same time, a Special General Meeting of AGN must be called to elect persons in the vacant posts for the remaining term of office.
- 23.1.4 If the vacancy is the Chairperson of any Commission, the Vice-Chairperson will move up to the post of Chairperson and the Executive Committee of that Commission must recommend to the Board any possible co-option for the remaining term of office.
- 23.1.5 If the vacancy is any other member of the Executive Committee of a Commission, the Executive Committee of that Commission must recommend to the Board any possible co-option for the remaining term of office.
- 23.1.6 If more than half of the elected members on any Executive Committee of a Commission become vacant at the same time, a Special General Meeting of AGN must be called to elect persons in the vacant posts for the remaining term of office.
- 23.1.7 If the vacancy is on any standing Committee of AGN, the remaining members on the Committee must recommend to the Board any possible co-option for the remaining term of office.
- 23.2 The Board of AGN must approve all co-options.



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SECTION IV GENERAL PROVISIONS

24 HEAD OFFICE

The head office of AGN shall be situated at the venue decided on from time to time by the Board.

25 HONORARY MEMBERSHIP

25.1 Honorary membership will be awarded to persons who have served athletics with great distinction, subject to the following:-

25.2 Honorary Life Members shall be elected at an AGM according to the following procedures:

25.2.1 Nominations for life membership shall reach the secretariat not less than thirty days before the Annual General Meeting at which the persons nominated is to be elected. Nominations must be accompanied by reasoned recommendations, describing the services rendered;

25.2.2 The General Manager shall submit such nominations to the next meeting of the Board;

25.2.3 In the event of the Board approving the nominations by a majority of not less than two thirds of those present and eligible to vote, it shall be placed on the agenda of the said AGM;

25.2.4 The nominations shall thereupon be put to the vote at the said AGM by secret ballot and not by show of hands. A nominee for honorary life membership shall be elected as such, only on the attainment of a majority of 75% of the votes of persons present and entitled to vote.

26 FINANCIAL MATTERS

26.1 The financial year of AGN shall be from 1 January to 31 December of each year.

26.2 Finances of AGN shall accrue in the following way:



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- 26.2.1 Affiliation fees
- 26.2.2 Licence monies and levies
- 26.2.3 Gifts, grants, donations, sponsorships and legacies
- 26.2.4 Interest and Investments
- 26.2.5 Sales and/or letting of equipment, facilities, refreshments at sport meetings, programmes etc.
- 26.3 No profits or gains will be distributed to any person, and the funds of AGN will be utilized solely for investment or the objectives for which it was established.
- 26.4 All income accruing to AGN shall be deposited to the credit and in the name of AGN with registered financial institutions as defined in section 1 of the Financial Institutions (Investment of Funds) Act, 1984, and in securities listed on a licensed stock exchange as defined in the Stock Exchange Control Act, 1985 (Act No. 1 of 1985).
- 26.5 All income and other assets belonging to AGN shall be under the control of the Board
- 26.6 Proper books and an audited financial statement and balance sheet shall be submitted to each AGM
- 26.7 A brief report shall be given on the finances of AGN at every meeting of the Board
- 26.8 The finance committee of AGN shall consist of:
 - 26.8.1 Two Board Members
 - 26.8.2 A maximum of 4 (four) co-opted members from permanent affiliated clubs
 - 26.8.3 The General Manager as an ex officio member.



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- 26.9 AGN may enter into agreements and leases, and borrow, lend and advance monies on such security as it deems advisable.
- 26.10 AGN may make donations and grants of aid in the interest of Athletics in Gauteng North.
- 26.11 Membership Fees
- 26.11.1 The Board will submit recommendations in respect of levies, affiliation and license fees to the council for approval.
- 26.11.2 Affiliation fees are due on or before the last day of October preceding the new year. No club will be allowed to buy any licenses from AGN if their affiliation fees are outstanding and any debtors older than 30 days are outstanding.
- 26.11.3 The Board will have the right to add interest on any debtors outstanding for longer than 30 days.
- 26.11.4 If affiliation fees have not been paid by the end of March the defaulting member will be automatically suspended from all AGN affairs and shall only be re-instated when the cause for that suspension have been removed and the Board approved such reinstatement.
- 26.12 AGN shall not distribute any annual surplus funds among its members
- 26.13 AGN is a non-profit organisation and any surplus funds arising shall be used for the benefit of athletics in South Africa.

27 RIGHTS PERTAINING TO ATHLETICS EVENTS

- 27.1 All rights pertaining to athletics events staged under the auspices or within the jurisdiction of AGN shall be vested in AGN subject to the constitution, rules and regulations of AGN and ASA.



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- 27.2 All broadcast rights, namely TV, Radio, and any other broadcast rights shall be vested in ASA.
- 27.3 Only affiliated clubs will be allowed to stage any athletics events and where affiliated clubs are awarded the right to stage an athletics event in AGN, the club shall have the right to negotiate with regard to the sale of promotional and sponsorship rights thereof, but subject to the provisions of this Constitution and the Rules and Regulations of AGN and ASA.
- 27.4 No athlete shall be allowed to participate in events sanctioned by ASA (or its members) without a valid ASA license.
- 27.5 The two ASA license numbers should always be worn, one each on the front and back of the athlete's person. No other licenses or race numbers may be worn on the athlete's person without ASA's prior approval.
- 27.6 The license number displayed on the front of the athlete may not be covered unless the right to do so has been bought from ASA.

28 RULES AND REGULATIONS

- 28.1 In addition to the provisions of the constitution, the Board shall make such rules and regulations as may be required for the smooth running of the affairs of AGN.
- 28.2 Such rules and regulations may be varied; amended or rescinded only by:
- 28.2.1 An Annual General Meeting; or
 - 28.2.2 A Special General Meeting convened for this purpose
- 28.3 The Board shall be the interpreter of the AGN Constitution and Rules. Where no provision exists in the Constitution and rules for any particular matter to be dealt with, the WA or ASA constitutions and/or Rules and/or guidelines shall apply and be invoked mutatis mutandis. All matters not provided for under WA or ASA Rules shall be decided by the Board. Decisions in



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matters of legislation shall become operative only after the approval of the Annual General Meeting has been given.

29 RULES FOR ATHLETICS MEETINGS

- 29.1 All athletic meetings in AGN shall be held under the auspices of AGN
- 29.2 ASA and AGN rules shall apply in all athletics meetings.
- 29.3 Each Commission shall submit their fixtures on a date as laid down by the Board.

30 THE DOMICILIUM RULE

- 30.1 A club shall only be a member of an ASA province wherein the club's offices are located.
- 30.2 An athlete shall only represent the ASA province wherein he/she is domiciled.
- 30.3 Except for national athletes, no athlete domiciled within AGN area of jurisdiction, shall be allowed to register outside AGN area of jurisdiction unless permission is given by the Board.
- 30.4 No athlete domiciled outside AGN area of jurisdiction shall be allowed to register with AGN unless permission is given by the Board of AGN and the management of the other provincial body.
- 30.5 An athlete shall only be a member of a club if the athlete and the club are both domicile in the same ASA province.
- 30.6 Athletes may only relocate from one club to another by following the procedures set out in clause 31.



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- 30.7 Other than in an exceptional case, or where a club or an individual athlete has received no co-operation from the province, there shall be no other line of communication between a club and the office of ASA, except through the province.
- 30.8 Except where the provisions of clause 30.7 above are not applied by his province or Provincial Member, then only will an athlete have direct recourse to ASA.

31 TRANSFER PROCEDURE

- 31.1 At the beginning of the year, when buying a new license number, any athlete will be allowed to join a new club without the consent of his previous club.
- 31.2 If an athlete wants to be transferred from one club to another during the course of the year, the athlete must obtain a letter of release from his old club and applies for membership of the club to which he/she wishes to be transferred;
- 31.3 The club, which he/she applies for membership, notifies the General Manager of AGN of the application with a copy of the release letter;
- 31.4 A club may refuse the application for transfer if the athlete has not paid his/her dues. The club is obliged to approve the transfer if the athlete has met all her/his financial obligations. No more than one year's dues may be claimed from the athlete;
- 31.5 The club may also refuse the application for any valid reason, of which AGN shall be informed;
- 31.6 The Board shall then decide whether the transfer is approved or refused.

32 INTERPRETATION

- 32.1 Subject to the provisions of this Constitution, decisions of the AGM concerning the validity of any provision of this Constitution shall be final and binding.



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32.2 Difficulties concerning situations not provided for in the Constitution shall be submitted in writing to the GM and shall be investigated and reported upon by the Board before it is placed on the agenda of the next AGM. The decision of the AGM shall be final and binding.

33. DISPUTES

33.1 All disputes between Members, or between a Member and AGN or between a Member and an Athlete, or between an Athlete and AGN, or between an Athlete and ASA, however arising, shall be referred to arbitration for determination within ninety (90) days of the date upon which the disputed decision was made.

33.2 A reference shall not be accepted by the Arbitration Foundation of South Africa (AFSA) until it is determined: -

33.2.1 That a dispute exists or is declared, and

33.2.2 That all remedies have been exhausted under AGN's Constitution, to resolve the dispute.

33.3 Disputes will be heard by an Arbitrator or Arbitrators appointed by the AFSA, within thirty (30) days of the dispute being referred to it, and in terms of the rules of the AFSA.

33.4 The decision of the Arbitrator or Arbitrators appointed by the AFSA shall be final and binding on all parties, and on all members of AGN, including athletes and clubs.

33.5 The further procedures and fees payable for the hearing of disputes will be prescribed by the Board of AGN.

34. APPAREL

34.1 The badge and colours of AGN will be as reflected in Schedule B.



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35 AMENDMENTS TO THE CONSTITUTION

- 35.1 The Constitution may be amended only at an Annual General Meeting or at a Special General Meeting convened for this purpose.
- 35.2 Notice of any proposed amendments shall appear on the agenda in accordance with the procedure laid down in clause 10.
- 35.3 The notice shall specify which clause of the Constitution it is proposed to amend and shall indicate clearly what should be omitted or inserted.
- 35.4 The Constitution may be amended only by a two-thirds majority of the votes recorded.
- 35.5 Any amendments to the Constitution shall take effect before the conclusion of the meeting unless the meeting decides otherwise with a two-thirds majority.
- 35.6 Any applicable amendments to the Constitution will be submitted to the Commissioner for the South African Revenue Service to enable AGN to qualify for exemption from income tax.

36 DISSOLUTION OF AGN

The dissolution of AGN may be effected only at a Special General Meeting, called for that purpose, in terms of the provisions of clauses 10, 11 and 13, provided that the following stipulations are met:-

- 36.1 An interim committee be appointed to finalise the affairs of AGN;



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36.2 such interim committee be constituted by two members of the Board, the Manager of AGN's official bank and the General Manager.

36.3 The official archives of AGN will be placed in the care of the State Archives in terms of the provisions of section 13 (l) (B) of the Fund Raising Act, No 107 of 1978 as amended from time to time;

36.4 It will be decided at the dissolution meeting whether the assets and liabilities will be carried forward to a similar body in terms of aims and objectives of AGN and which is itself exempt from income tax or otherwise disposed of.

37 AUTHORITY OF THE CONSTITUTION

This Constitution supersedes any constitution of a member or club in so far as it is in conflict with it.

38 AUTHORITY OF THE ASA RULES

Any provision in this Constitution that is in conflict with ASA rules will be superseded by such rules, as amended from time to time.

39 SCHEDULES



CONSTITUTION OF ATHLETICS GAUTENG NORTH

SCHEDULE A

(OF THE CONSTITUTION OF ATHLETICS GAUTENG NORTH)

THE ROLE OF THE CONSTITUENT COMMISSIONS



CONSTITUTION OF ATHLETICS GAUTENG NORTH

1. Athletics Gauteng North shall have the following five Commissions to promote, control and administer their particular branch of athletics on behalf of AGN:
 - 1.1 Athletes
 - 1.2 Cross Country
 - 1.3 Race Walking
 - 1.4 Road Running
 - 1.5 Track & Field
2. The Commissions shall remain an integral part of AGN, and they shall therefore have no standing, legal or otherwise, separate to that of AGN.
3. The Commissions shall have no constitutions of their own and they shall hold neither General meetings nor Council meetings of their own.
4. Commissions shall have no other powers except those powers derived from AGN.
5. The primary role of the Commissions is that of planning, technical input and guidance with specific rules and regulations regarding that particular athletic discipline.
6. Except where otherwise herein provided, the Commissions shall determine their own procedures and method of operation, as long as such procedures and methods comply with the provisions of the constitution of AGN.
7. Each Commission will be allocated an operating budget determined by the Board in consultation with the Commissions.
8. All clubs affiliated to AGN will form part of all five the Commissions.
9. Each Commission shall have an Executive Committee elected at the quadrennial elections of AGN to administer its affairs and promote the particular branch of athletics for which it is responsible.



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10. Commissions will have the right to co-opt members on to the Executive Committee, subject to ratification by the Board.
11. Commissions will meet as follows:
 - 11.1 The Executive Committee will meet at least four times a year.
 - 11.2 The Combined Management (all the clubs) will meet at least three times a year.
 - 11.3 The President and Vice-President shall have the right to be informed of and attend all meetings of Commissions.
 - 11.4 All permanent affiliated clubs and Executive Committee members shall have one vote each at Combined Management meetings of Commissions.
 - 11.5 At least 14 days' notice of all Commission meetings shall be given to all members of the Commissions. Such notice shall be given to their respective email addresses as registered with the office of AGN.
 - 11.6 The following quorums will apply to Commission meetings:
 - 11.6.1 At Executive meetings at least 3 members, included the Chairperson or vice-chairperson, will form a quorum.
 - 11.6.2 At Management meetings at least 20% of the clubs and 3 Executive members from each Commission will form a quorum.
 - 11.7 The Chairperson of a Commission, or any three members of the Executive Committee, may, through the Chairperson, call a special meeting of the Executive Committee on a notice of at least 7 days.
 - 11.8 Any three clubs of AGN, may, through one of the Chairpersons, call a special Combined Management Meeting of the Commissions on a notice of at least 14 days.
 - 11.9 The Chairpersons of the Commissions shall on a rotational basis chair the Combined Management Meetings. If all the Chairpersons of the Commissions are not present at the start of a Combined Management Meeting, one of the Vice-Chairpersons shall chair the



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meeting. If all the Chairpersons and Vice-Chairpersons are absent, the members of the Executive Committees, that is present, will appoint a chairperson to chair the meeting.

11.10 Issues arising at any meeting of a Commission shall be determined by a majority of votes. In the case of a tie in votes, the presiding member shall have a casting vote.

11.11 The Commissions shall lodge a copy of the minutes of each of its meetings with the General Manager.

12. Powers of the Commissions.

Each Commission shall manage the functions of their discipline of athletics delegated to the Commission by the Constitution of AGN and from time to time by the Board. Including in this duties are:

12.1 The authority to conduct its activities throughout Gauteng North.

12.2 The power to plan its activities within its approved budget.

12.3 To co-operate with and provide guidance to the clubs to further the development of athletics.

12.4 To co-ordinate the provincial fixtures

12.5 To organise, in consultation with the Board, AGN Championships and any other events as may become necessary.

12.6 To select athletes to represent AGN and to propose team captains and team managers for the teams. The Board will have the exclusive right to approve such teams, captains and managers.

12.7 To maintain any section of the competition rules and to ensure compliance therewith.

12.8 To provide advice to event organisers and to assist them in organising events in AGN.

12.9 To catalogue provincial records and performances and comprehensive statistics.

12.10 To establish and maintain standards and practices of high standard athletics.



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- 12.11 To co-operate and collaborate with the AGN Development division to support and build the development of athletics.
- 12.12 To draw up and enforce regulations for the organising of events, subject to the approval of the Board. No such regulations shall contravene any provision of the ASA competition rules.
- 12.13 To submit annual reports to the President in respect of all their domestic activities, as part of the President's report to the AGM.

13. SELECTION COMMITTEES

- 13.1 Each Commission Executive must recommend to the Board a Selection Committee consisting of at least 4 selectors. Not more than two selectors may be from the same club.
- 13.2 The Executive Committee of the Commission shall recommend to the Board a convener for the selection committee from the members of the Executive Committee.
- 13.3 In the event of a vacancy occurring in a selection committee, such vacancy shall be filled by co-option to be approved by the Board.
- 13.4 The selection committees shall meet whenever athletes are required to be selected to represent AGN.
- 13.5 The selection committees shall select athletes on merit to an approved set of standards.
- 13.6 The selection committee shall propose to the Board captains of the team and team managers for all teams.
- 13.7 The decision of any selection committee shall be subject to the approval and/or ratification by the Board.



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SCHEDULE B

(OF THE CONSTITUTION OF ATHLETICS GAUTENG NORTH)

AGN COLOURS



CONSTITUTION OF ATHLETICS GAUTENG NORTH

1 AGN COLOURS

AGN official colours shall be as follows:

1.1 Emblem : Red Barberton daisy

1.2 Badge : The Barberton Daisy emblem with the words "Athletics Gauteng North" above it and the specific awarding below it.

1.3 Blazer : A dark-blue blazer with the pocket badge.

1.4 Tie : Dark-blue tie with the daisy emblem (22mm).

1.5 Scarf : Dark blue with the daisy emblem (22mm)

1.6 Athletics vest, shorts and track suit:

To be determined by the Board from time to time. The main colours will be Blue, White and Red.

1.7 All colours shall be obtained from the supplier only with the written authorisation of the secretariat.

2 AWARDING OF COLOURS

2.1 The Barberton Daisy with gold laurel leaves up the full length on each side and wording in gold to be awarded by the AGM in exceptional circumstances as honorary colours. This will be awarded to persons who have delivered exceptional service to the sport.

2.2 The Barberton Daisy with gold laurel leaves halfway up on each side and wording in gold to be awarded to:

2.2.1 AGN Board members after two terms of service.



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- 2.2.2 All AGN athletes who are selected and compete for an ASA or Inter-national team.
- 2.2.3 All AGN officials who are selected and serve as team managers for ASA or Inter-national teams.
- 2.2.4 All senior AGN athletes who are selected to represent AGN at a SA championships, and winning a gold medal at the championships.
- 2.2.5 The senior team manager of AGN teams at SA championships, for being the senior team manager at at least 2 occasions.
- 2.2.6 All coaches of athletes who won a gold medal at SA championships.
- 2.3 The Barberton Daisy with gold laurel leaves halfway up on each side and wording in light blue to be awarded to:
 - 2.3.1 Executive members of AGN Commissions after two terms of service.
 - 2.3.2 All coaches upon completion of level 2 of the ASA coaching course, and 5 years of active coaching in AGN.
 - 2.3.3 All technical officials on completion of the level 2 technical officials course of ASA, and 5 years of active service as technical official in AGN.
- 2.4 The Barberton Daisy with no laurel leaves and wording in light blue to be awarded to:
 - 2.4.1 All AGN athletes who are selected and compete for AGN at at least 2 SA championships.



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SCHEDULE C

(OF THE CONSTITUTION OF ATHLETICS GAUTENG NORTH)

CLUBS



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1. Provisional Affiliated Clubs.
 - 1.1 A Provisional affiliated club is obliged to do the following during their trial period:
 - 1.1.1 To offer and to provide assistance at at least one event on the fixture list.
 - 1.1.2 To be present at at least 75% of the Combined Management Meetings of the Commissions.
 - 1.1.3 To be present at any Annual General Meeting, Special General Meeting and Council Meeting of AGN.
 - 1.2 Once a club has served its trial period of one year, the club must give a detailed report of its contribution to the sport of athletics during the probationary period to the Board of AGN.
 - 1.3 The Board will then recommend to the AGM that:
 - 1.3.1 Full affiliation be granted to the club;
 - 1.3.2 The trial period be extended on certain conditions; or
 - 1.3.3 The provisional affiliation be terminated.
2. Fully affiliated clubs.
 - 2.1 Fully affiliated clubs shall each year be obliged to show their activeness in AGN by doing the following:
 - 2.1.1 Buying at least 15 licences per year.
 - 2.1.2 To stage at least one event on the fixture list or to offer and to provide assistance to another club at at least one event.



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- 2.1.3 To attend at least 60% of the following meetings in AGN:
 - 2.1.3.1 Annual General Meetings of AGN
 - 2.1.3.2 Special General Meetings of AGN
 - 2.1.3.3 Council Meetings of AGN
 - 2.1.3.4 Combined Management Meetings of the Commissions
- 3. Fixture List.
 - 3.1 All dates on the fixture list will be for AGN, who will abide by the rules and stipulations of the National fixture list.
 - 3.2 AGN will allocate dates for athletics events (cross country, race walking road running and track & field) on the fixture list to clubs according to the following rules:
 - 3.2.1 Clubs that are transferred back from full affiliation to provisional affiliation, according to the constitution of AGN, will not be allowed to present any athletics event.
 - 3.2.2 Saturday race dates will be the prime dates for road races in AGN.
 - 3.2.3 Clubs must apply for event dates by the end of May each year for athletics events in the following year on the prescribed application form.
 - 3.2.4 Clubs will be restricted to one Saturday road race per year, unless there are available Saturday dates not applied for.
 - 3.2.5 Clubs that traditionally staged two successful Saturday road races per year will be allowed to do so in future, but they are requested to reconsider their situation and to make more Saturday race dates available to other clubs.



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- 3.3 Fun Runs
 - 3.3.1 ASA's definition of a fun run is adopted for the purposes of this set of rules and the constitution of AGN.
 - 3.3.2 The presentation of a fun run by organisations not affiliated to AGN may be approved by the Executive of the Road Running Commission in the following cases:
 - 3.3.2.1 If the application is submitted in writing;
 - 3.3.2.2 If it does not coincide with another road race presented by a Club, unless written permission has been obtained from that Club;
 - 3.3.2.3 If the participants' prizes do not exceed the amount set by the Executive;
 - 3.3.2.4 If there are no team prizes;
 - 3.3.2.5 If the lucky draw prizes do not exceed the amount set by the Executive;
 - 3.3.2.6 If the distance is not further than 8 km;
 - 3.3.2.7 If a Club has agreed in writing to let the fun run be held under its auspices;
 - 3.3.2.8 If such a Club appoints a responsible person who shall be the Club's representative and who shall submit a race report to AGN after the fun run has been held.